



**AKUI KAMALABALA WOMEN'S COLLEGE**



**Academic Calendar  
2023-2024**

**[www.akuiwomenscollege.org](http://www.akuiwomenscollege.org)**

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**Plan of Activities – 2023-2024**

Month	Week	Activities
July	1 <sup>st</sup> week & 2 <sup>nd</sup> week	1. Preparation of Academic Calendar
		2. Preparation of the class-routine (odd sem)
		3. MoUs to be signed/renewed (?)
July	3 <sup>rd</sup> week & 4 <sup>th</sup> week	1. Annual curricular plan/lesson plan to be prepared by the Depts
		2. Meeting with the outgoing students to help them choose their career
		3. Feedback to be collected from the outgoing students
August	1 <sup>st</sup> week & 2 <sup>nd</sup> week	1. Induction meeting of 1 <sup>st</sup> Sem Students
August	3 <sup>rd</sup> week & 4 <sup>th</sup> week	1. 15 <sup>th</sup> Aug - Observance of Independence Day
September	1 <sup>st</sup> week & 2 <sup>nd</sup> week	1. Allotment of Mentor
		2. Notification of activities for Mentor-Mentee sessions
		3. Career Counseling Programme
		4. 5 <sup>th</sup> Sep – Celebration of Teachers' Day
September	3 <sup>rd</sup> week & 4 <sup>th</sup> week	1. Psychological counseling by the Mentors
		2. Collection of data/documents about jobs/employment of students
October	1 <sup>st</sup> week to 3 <sup>rd</sup> week	1. Project Supervision by the Depts teachers
November	3 <sup>rd</sup> week & 4 <sup>th</sup> week	1. Internal Assessment
December	1 <sup>st</sup> week to 3 <sup>rd</sup> week	1. Annual Sports
		2. Plan of 'Students' Week' Observation
		3. Alumni register to be updated
January	1 <sup>st</sup> week & 2 <sup>nd</sup> week	1. Students' Week Observation
		2. Preparation of the class-routine (even sem)
		3. Add on course to be decided by the Pol. Science Dept
		4. Soft Skills Development Course to be decided
		5. Plan of Wall-Magazine (Dept. of Philosophy)
January	3 <sup>rd</sup> week & 4 <sup>th</sup> week	1. Academic Audit
		2. Meeting of IQAC
		3. Plan of academic activities (seminars, projects, excursion, etc.) to be chalked out by the Depts
		4. 26 <sup>th</sup> Jan - Observance of Republic Day
February	1 <sup>st</sup> week & 2 <sup>nd</sup> week	1. Administrative Audit
		2. Allotment of Mentor
		3. Notification of activities for Mentor-Mentee sessions
		4. Meeting with the Alumni
February	3 <sup>rd</sup> week & 4 <sup>th</sup> week	1. Psychological counseling by the Mentors
		2. Library visit under the guidance of departmental teachers
		3. 21 <sup>st</sup> Feb – Observance of International Mother Tongue Day
March	1 <sup>st</sup> week & 2 <sup>nd</sup> week	1. Meeting of the Career Counseling Cell
		2. Seminar preparation by advanced students
		3. Project Supervision by the Depts teachers
		4. Mentor-Mentee sessions
		5. 8 <sup>th</sup> March – Observance of International Women's Day
March	3 <sup>rd</sup> week & 4 <sup>th</sup> week	1. Seminar, Workshop, etc. to be organized by the Depts
April	1 <sup>st</sup> week & 2 <sup>nd</sup> week	1. Meeting of the IQAC
		2. Mid-term feedback
		3. Feedback analysed, action taken
April	3 <sup>rd</sup> week & 4 <sup>th</sup> week	1. Internal Assessment
May	1 <sup>st</sup> week & 2 <sup>nd</sup> week	1. Special classes for meeting up the demands of the students for their exam
		2. Mentor-Mentee sessions

May	3 <sup>rd</sup> week & 4 <sup>th</sup> week	1. Meeting of IQAC
		2. Feedback to be taken by the IQAC
		3. Feedback analysed, action taken
June	1 <sup>st</sup> week to 4 <sup>th</sup> week	1. Preparation for New Admission
		2. Examination
		3. IQAC meeting to start compilation of data
		4. Plan of Prospectus (2024-2025 session)